

**Belmont Heights Civic Improvement Association**  
**DRAFT MINUTES OF BOARD MEETING**  
**March 15, 2023 7:00 p.m.**  
**Held via Zoom**

**Present:**

President: Joe Dermenjian  
Vice President: Laurent Gharda  
Treasurer: Jennifer Lien  
Secretary: Lynn Olson  
Past President: Deniz Bolbol  
Kristin Mercer  
John Nguyen  
Clint Freeman  
Bill Kurtz  
Verona Cho

**Excused:**

Katalin Staveley

- Call to order 7:04 p.m.
- Approval of Jan 18, 2023 meeting minutes. Laurent made a motion and Bill seconded. The minutes were unanimously approved.
- Communications and bills:

Two communications were received.

- Beautification (rocks) on Hallmark parklet. Kristin made a motion and was seconded by Laurent to send an email to Park & Rec to thank them for the parklet area and ask to sweep the sidewalk to keep it clear of white rocks. Lynn to draft the email. Motion was unanimously approved.
- Email on where BHCIA is spending funds. Joe responded about recent projects and encouraged the homeowner to share ideas on future projects.
- Jennifer provided an update of expenses since our last meeting. \$20 for state filing, PO Box \$570, D&O Insurance \$643, PayPal \$80 and Membership brochure \$1326. Total Expenses were \$2,640. Bank balance is \$16,921.

**Report from Board of Directors**

- Treasurer Report. Jennifer provided an update of the budget. A note and adjustment will be added on youth grants. A motion was made by Laurent to give \$100 stipend plus material for projects and was seconded by Deniz and the motion was unanimously approved.
- Continued business
  - 2023 Membership drive: Joe to reach out to Knolls HOA to re engage. Clint to post information on upcoming picnic social on Next Door and kids band and volunteers.
  - Neighborhood License Plate Reader: Joe spoke with the police chief. There will be a future meeting and a call at a later date.
  - Plan for Waterdog Open Space: No updates
  - BHCIA Picnic 2023 / National Night Out (NNO): NNO (natw.org) is a one night event focused on building community-police partnerships. Discussions and board feels that picnic social accomplishes the same goals as NNO. BHCIA will invite police and fire and CERT services. Entertainment: Band with kids or family talent show were suggested. Suggestion that neighbors pay for the tacos and we need to add a vegetarian option. Jennifer mentioned that socials should be self funded per our bylaws.
  - Traffic Calming: No update
- New Business
  - Nomination Committee: Laurent to head committee. Clint volunteered for the committee.
  - Financial Audit: John to head the audit and find volunteers. Kristin shared a few neighbors who volunteered in the past: Bob Sthal, Dick Ashby, Rich Wood, Tom McCune. Kristin to provide emails to John.

- BHCIA Website new project tab: Jennifer suggested we add a new project tab on our BHCIA website to include budget funding forms and photos of past projects. A motion was made by Laurent and a second was made by John for Ken to add to our web site. All unanimously approved the motion.
- Announcements: None
- Adjournment 8:20 p.m. Clint made a motion to adjourn and Kristin seconded.